

Bureau of Administration
Evidence and Recovered Property Section

14 December 2011

TO: Beatrice V. Cuello, Chief
Bureau of Administration

Marvin J. Shear
Executive Officer

Lt. Elizabeth Glatz #499
Commanding Officer
Evidence and Recovered Property Section

FROM: Sgt. William A. Kappel #1569
Evidence and Recovered Property Section

SUBJECT: Initiation Report
C.R. 1050681

R.D: [REDACTED]

ALLEGATION: Damage to Department Property
Inattention to Duty- Failure to Secure Department Property
(Department Shield #10268 and Helmet)

COMPLAINANT: Sgt. William A. Kappel# 1569
Evidence and Recovered Property Section, Unit 167

ACCUSED: P.O. Keith Conway #10268; Emp: [REDACTED]
Unit 167

VICTIMS: City of Chicago-Department of Police

DATE, TIME &
LOCATION: 14 Dec 11 @ 0100 hrs
Evidence and Recovered Property Section
1011 S. Homan
3rd Floor, Men's Locker Room; Locker #4

PERSON
DISCOVERING: 14 DEC 11 @ 0100 hrs
P.O. C. Brasic #10201
Unit 177

NOTIFICATIONS: Lt. Elizabeth Glatz # 499 14 Dec 11 @ 0700
Sgt. Jane Michalik #2504 14 Dec 11 @ 0530
IPRA, Inv. Tousant #56896 14 Dec 11 @ 0800

Bureau of Administration
Evidence and Recovered Property Section

14 December 2011

Initiation Report : C.R. [REDACTED]

NARRATIVE: On 14 Dec 2011 @ 0100 hrs, Officer C. Brasic #10201, entered the men's locker room, located on the 3rd floor, and observed locker #4 open. Upon further investigation, Officer Brasic observed that the lock had been cut off and that the locker door was damaged. At 0530 hrs, Officer Brasic notified Sgt. Jane Michalik #2504 of the situation.

Upon further investigation by Sgt. Michalik and the undersigned, it was determined that the locker was assigned to P.O. Keith Conway #10268. The locker contains the uniforms (Chicago Police Shield and helmet) and gear of Officer Keith Conway. At the time of the initial report, Officer Conway was in surgery, for a pre-existing medical condition, and it was unknown if there was any property taken from the locker. Therefore, R/Sgt had a case report generated and the locker processed by an Evidence Technician.

At approximately 0930 hrs, Officer Conway #10268 contacted the undersigned and related that he forgot the combination to his locker. Conway further related that he was the individual responsible for damaging the locker and cutting the lock off.

R/Sgt had initially named an unknown officer for the listed allegations. Based on the undersigned's conversation with Officer Conway and the fact that he left department property unsecured, the R/Sgt has now named Officer Keith Conway as the accused.

Sgt. William A. Kappel #1569

Approved:

